

*Application: 2019 Southern Charm Wedding Expo
At the Historic Ringgold Depot*

Please mail form and check for \$125 (payable to the City of Ringgold) to:
150 Tennessee Street
Ringgold, GA 30736

Name of business: _____

Business address: _____

Contact Name: _____ phone # _____

E-mail address: _____

Website and/or Facebook address _____

Will you need a table? Yes No

If yes, what size table? 60" round 6' rectangle (please check one)

Will you need a tablecloth? Yes No *Electrical outlets will be provided by request only*

The City of Ringgold would like to thank you for being involved with the Wedding Expo at the Ringgold Depot. Please read the following terms and agreements and sign and date the bottom of the form.

The event time is ***Sunday, February 3, 2019, from 1:00 p.m. -5:00 p.m.*** Vendors will be allowed into the Depot ***Saturday, February 2nd, anytime from 5:00 p.m. until 9:00 p.m.*** to set up for the event. The Depot doors will open at **9:00 a.m.** Sunday morning for vendors to setup, please have booths ready by no later than **12:30 p.m.** We ask all participants to please have their belongings out of the Depot by 7:30 p.m. Sunday night. Vendors will be allowed to bring sternos and electric warmers to keep their food samples warm. Tables with a black linen cover and chairs will be provided by request; however, you as a vendor are responsible for bringing your own table/booth decorations. You will be assigned a booth number and will be asked to please respect the space of those around you. The City of Ringgold will not be held responsible for any lost, broken, or stolen items. **There will be no refunds.**

By signing this form, you understand the terms and agreements listed above, and also agree to stay through the duration of the event. Vendors who take down early will not be welcome back to the next event.

Name (please print) _____

Signature: _____ Date: _____

OFFICE USE

Date Rec'd _____ Amount _____ Cash _____ Check # _____